

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BURLINGAME
AUTHORIZING THE CITY MANAGER TO ENTER INTO A TWO-YEAR SERVICE
AGREEMENT WITH ON-CAMERA PRODUCTIONS FOR AN AMOUNT NOT TO
EXCEED \$70,000 FOR VIDEO COVERAGE OF CITY COUNCIL, PLANNING
COMMISSION, AND TRAFFIC, SAFETY & PARKING COMMISSION MEETINGS**

WHEREAS, On-Camera Productions provides video coverage of City Council, Planning Commission, and Traffic, Safety & Parking Commission meetings; and

WHEREAS, the City is committed to ensuring that residents have easy and reliable access to video recordings of City Council, Planning Commission, and Traffic, Safety & Parking Commission meetings; and

WHEREAS, staff determined that On-Camera Productions provides competitive rates and reliable service; and

WHEREAS, On-Camera Productions also provides video coverage of special meetings that are held off-site and on weekends; and

WHEREAS, the service agreement shall be effective through April 19, 2028; and

WHEREAS, in FY 2024-25, the City paid On-Camera Productions \$30,535 for video coverage of over 60 meetings; and

WHEREAS, it is expected that the total cost of the service agreement will be approximately \$70,000.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BURLINGAME DOES
RESOLVE AS FOLLOWS:**

The City Manager is hereby authorized to execute a two-year service agreement with On-Camera Productions, in the form attached hereto, to provide video coverage of City Council, Planning Commission, and Traffic, Safety & Parking Commission meetings in an amount not to exceed \$70,000.

Michael Brownrigg, Mayor

I, MEAGHAN HASSEL-SHEARER, City Clerk of the City of Burlingame, do hereby certify that the foregoing Resolution was introduced at a regular meeting of the City Council held on the 6th day of April, 2026, and was adopted thereafter by the following vote:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:

Meaghan Hassel-Shearer, City Clerk