

RESOLUTION NO. _____

RESOLUTION AUTHORIZING AMENDMENT NO. 1 TO THE JANITORIAL SERVICES AGREEMENT BETWEEN THE CITY OF BURLINGAME AND KARLA'S JANITORIAL AND SUPPLIERS, LLC TO EXTEND JANITORIAL SERVICE FOR A PERIOD OF AN ADDITIONAL TWO MONTHS

WHEREAS, on October 31, 2022, the City of Burlingame and Karla's Janitorial and Suppliers, LLC (KJS) executed an agreement for janitorial services (Agreement), providing for a maximum not-to-exceed amount of \$1,591,132 for a three-year period ending on November 30, 2025, with the option to extend for an additional two years if elected by the City; and

WHEREAS, City staff is in the midst of a Request for Proposals (RFP) process to solicit new proposals for janitorial services with updated specifications; and

WHEREAS, to ensure continuity of janitorial services during the RFP process and the transition to a new contract, the City Council hereby authorizes the City Manager to execute Amendment No. 1 to the Agreement to extend the current termination date of the Agreement from November 30, 2025, to January 31, 2026, and increase the contract amount by \$92,785, resulting in a revised not-to-exceed total of \$1,683,917.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED:

1. The City Manager is authorized and directed to enter into Amendment No. 1 to the Janitorial Services Agreement with Karla's Janitorial and Suppliers, LLC in the form or substantially the same form as attached hereto and take such actions necessary in furtherance of this Resolution.

Peter Stevenson, Mayor

I, Meaghan Hassel-Shearer, City Clerk of the City of Burlingame, certify that the foregoing resolution was introduced at a regular meeting of the City Council, held on the 17th day of November, 2025 and as adopted thereafter by the following vote:

AYES: COUNCILMEMBERS:

NAYES: COUNCILMEMBERS:

ABSENT: COUNCILMEMBERS:

Meaghan Hassel-Shearer, City Clerk