



STAFF REPORT

AGENDA NO: 9u

MEETING DATE: August 17, 2026

To: Honorable Mayor and City Council

Date: August 17, 2026

From: Raj Vaswani, Chief of Police, 650.777.4100

Subject: Adoption of a Resolution Authorizing Acceptance of a \$48,764 California Highway Patrol Cannabis Tax Fund Grant and Execution of the Grant Agreement, and Appropriating \$48,764 in the Grant Fund for the Agreement and Related Activities

RECOMMENDATION

Staff recommends that the City Council adopt a resolution authorizing the acceptance of \$48,764 in grant funding from the California Highway Patrol (CHP) Cannabis Tax Fund Grant Program (CTFGP); authorizing execution of the associated Grant Agreement ("Agreement") for impaired-driving enforcement and education activities; and appropriating \$48,764 in the Grant Fund for the Agreement and related activities.

BACKGROUND

The California Highway Patrol administers the Cannabis Tax Fund Grant Program, which provides financial assistance to allied law enforcement agencies for education, prevention, and enforcement efforts related to driving under the influence of alcohol and other drugs, including cannabis. The program is intended to educate the public regarding the dangers of impaired driving, enforce impaired-driving laws, and improve law enforcement effectiveness through training and development of enforcement strategies. The Burlingame Police Department applied for funding through the FY 2026/27 CTFGP Law Enforcement Grant and was awarded \$48,764 for the grant performance period of July 1, 2026, through June 30, 2027.

The grant application identified several factors contributing to the need for continued impaired-driving enforcement in Burlingame, including significant commuter and visitor traffic, two active downtown districts, increased nighttime and weekend activity, residential growth, and changing traffic patterns. In 2025, the City experienced 225 reported traffic collisions, including 10 DUI-related collisions. The City also experienced four fatal traffic collisions during the year, while nighttime injury collisions increased by 22 percent.

The grant will allow the Police Department to supplement its existing traffic-safety efforts with dedicated impaired-driving enforcement and educational activities without relying exclusively on existing City resources.

DISCUSSION

Under the Agreement, the Police Department will conduct a multi-faceted impaired-driving enforcement and education program consisting of 16 DUI saturation patrols, two DUI checkpoints, and two educational presentations at local high schools. DUI saturation patrols will be conducted during higher-risk periods, including nights and weekends, and will focus on identifying drivers impaired by alcohol and drugs, including cannabis. Deployment locations will be selected based on DUI arrest data, collision trends, and areas experiencing increased nightlife activity. Grant monies will fund officer overtime to conduct these operations in addition to normal patrol staffing.

The Department will also conduct two DUI checkpoints during the grant period. Checkpoint locations will be selected using data identifying areas with elevated impaired-driving activity. These operations are intended to increase deterrence, public awareness, and enforcement while removing impaired drivers from the roadway.

Additionally, the Department will conduct two educational presentations at local high schools, with a goal of reaching at least 100 students per presentation. The presentations will focus on the risks and legal consequences associated with alcohol- and cannabis-impaired driving, particularly for young and inexperienced drivers.

The Police Department will track enforcement and collision data throughout the grant period and provide required progress, performance, and reimbursement reports to the CHP.

As a condition of the grant agreement, the CHP requires a city or other local public agency to provide a resolution, order, motion, or ordinance from its governing body authorizing execution of the grant agreement. Accordingly, staff is requesting that the City Council adopt the accompanying resolution authorizing acceptance of the grant funding and execution of the agreement.

FISCAL IMPACT:

The CHP has awarded the City of Burlingame \$48,764 under the FY 2026/27 Cannabis Tax Fund Grant Program. The grant budget consists entirely of personnel costs associated with the approved enforcement and educational activities:

- DUI Saturation Patrols: \$21,376
- DUI Checkpoints: \$26,720
- Educational Presentations: \$668
- **Total Grant Award: \$48,764**

The funding will primarily reimburse overtime personnel costs associated with 16 DUI saturation patrols and two DUI checkpoints, as well as personnel costs associated with the two educational presentations.

The Agreement provides that any costs necessary to complete the project that exceed the State's grant funding are the responsibility of the grantee. The Department intends to administer the grant-funded activities within the approved \$48,764 grant budget. Staff proposes appropriating \$48,764 in the Grant Fund for the Agreement and related activities.

Exhibits:

- Resolution
- FY 2026/27 CHP Cannabis Tax Fund Grant Agreement